

**Delaware County Finance Authority**  
Regular Board Meeting  
11/4/2020

**Call to Order**

The meeting was called to order at 4:02pm

**Roll Call**

Bill Bishop, Chair  
Kent Shafer, Vice-Chair  
David Stadge, Treasurer  
Scott Cubberly, Secretary  
Frank Reinhard  
Franz Geiger

County Staff  
Bob Lamb  
Rob Platte  
Zach Dowley  
Kelsey Scott

Contracted Services  
Robin Yocum, Yocum Communications  
Chris Connelly, Taft Law  
Mark Fowler, Delaware County Prosecutor's Office

**Motion to Suspend the Bylaws Related to In-Person attendance of Presiding Officer**

MOTION: Mr. Shafer moved to suspend the Bylaws Related to In-Person Attendance of Presiding Officer. Mr. Stadge seconded the motion and the roll call vote was as follows: Mr. Shafer – AYE; Mr. Stadge – AYE; Mr. Bishop – AYE; Mr. Cubberly – AYE; Mr. Geiger – AYE; Mr. Reinhard – AYE.

**Closed Session**

MOTION: Mr. Shafer moved to enter into Closed Session, pursuant to ORC§4582.58, to discuss current contacts, upcoming projects, and other proprietary information which may include marketing plans; specific business strategy; production techniques and trade secrets; financial projections; and financial statements. No business of the DCFA will be transacted, no motions made, nor any decisions made, Mr. Cubberly seconded the motion and the roll call vote to approve the motion was as follows: Mr. Shafer- AYE; Mr. Cubberly-AYE; Mr. Reinhard – AYE; Mr. Bishop – AYE; Mr. Geiger; Mr. Stadge – AYE.

The Board was in Closed Session at 4:04 PM

MOTION: Mr. Cubberly moved to return to regular session. Mr. Shafer seconded the motion and the roll call vote was as follows: Mr. Cubberly – AYE; Mr. Shafer – AYE; Mr. Bishop – AYE; Mr. Stadge – AYE; Mr. Geiger – AYE; Mr. Reinhard – AYE.

The Board was in regular Session at 5:30 PM.

### **Election of Officers for 2021**

MOTION: Mr. Reinhard moved to elect Mr. Bishop as Chair, Mr. Shafer as Vice Chair, Mr. Stadge as Treasurer, and Mr. Cubberly as Secretary for the Delaware County Finance Authority for 2021. Mr. Geiger seconded the motion and the roll call vote was as follows: Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Stadge – AYE; Mr. Cubberly – AYE.

The Officers for the DCFA for 2021 will be:

Chair – Bill Bishop

Vice Chair – Kent Shafer

Treasurer – David Stadge

Secretary – Scott Cubberly

### **Secretary's Report**

Mr. Cubberly reviewed the September and October Minutes with the Board.

MOTION: Mr. Stadge moved to approve the September 2<sup>nd</sup> and the October 7<sup>th</sup> minutes as presented to the Board. Mr. Bishop seconded the motion and the roll call vote was as follows: Mr. Stadge – AYE; Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE.

### **Treasurer's Report**

Mr. Stadge reviewed the September and October Finance Reports and the proposed 2021 Budget with the Board

MOTION: Mr. Cubberly moved to approve the Finance Reports for September and October 2020. Mr. Shafer seconded the motion and the roll call vote was as follows: Mr. Cubberly – AYE; Mr. Shafer – AYE; Mr. Bishop – AYE; Mr. Stadge – AYE; Mr. Geiger – AYE; Mr. Reinhard – AYE.

### **Resolution 2020-28 to approve the 2021 budget in the amount of \$726,175.00 as attached hereto as Exhibit A.**

MOTION: Mr. Geiger moved to approve Resolution 2020-28. Mr. Reinhard seconded the motion and the roll call vote was as follows: Mr. Geiger – AYE; Mr. Reinhard – AYE; Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Stadge – AYE; Mr. Cubberly – AYE.

### **Development and Finance Committee Report**

Mr. Stadge reviewed the Development and Finance Committee meeting with the full Board. He discussed also that the state audit was complete.

### **Marketing and Public Relations Committee Report**

Mr. Cubberly and Mr. Yocum reviewed the current projects the committee has been undertaking. The Shop and Eat local campaign is in full swing, and has highlighted several businesses. Discussion was had regarding the Berlin Business Park marketing that will be needed soon. Mr. Lamb discussed conversations that were had with various groups for marketing services directed at Site Selectors.

### **Contracted Services Update**

Mr. Platte discussed the desire to renew various contracts the DCFA holds closer to the end of the year. Mr. Lamb also discussed the desire to increase the contract amounts of certain contracts due to the amount of work they have put in on DCFA projects.

MOTION: Mr. Stadge moved to approve the renewal of contracts with:

|                               |                                  |
|-------------------------------|----------------------------------|
| Yocum Communications          | \$4,000.00 per month             |
| Montrose Group                | \$5,000.00 per month             |
| Crossroads Community Planning | \$5,000.00 per month             |
| Joyce Davies (CPA)            | \$200.00 per hour (up to amount) |
| Taft                          | \$1,500.00 per month             |

Mr. Cubberly seconded the motion and the roll call vote was as follows: Mr. Stadge – AYE; Mr. Cubberly – AYE; Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE.

#### **Property Update**

The Board briefly discussed a property that the County Commissioners would like to partner with them on selling.

#### **Resolution #2020-29 to authorize the Chair and/or Treasurer to partner with the County Commissioners on the transfer and disposal of a county owned property, and to negotiate and finalize an agreement with a potential buyer for that transfer and disposal.**

MOTION: Mr. Reinhard moved to approve resolution 2020-29. Mr. Cubberly seconded the motion and the roll call vote was as follows: Mr. Reinhard – AYE; Mr. Cubberly – AYE; Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Stadge – AYE; Mr. Geiger – AYE.

#### **Other Business**

The Board discussed a request in the Pickaway Project to pay for the signage required by the DCFA for projects that benefit from their programs.

#### **Adjournment**

Mr. Geiger moved to adjourn the meeting. Mr. Cubberly seconded the motion. The Board was adjourned at 5:56 PM.