

Delaware County Finance Authority  
Regular Meeting  
1/12/22

**Call to Order**

The meeting was called to order at 5:02 PM

**Swearing in of New Members**

Barb Lewis, Chair of the County Commissioners, swore in the Finance Authority's newest members Mike Frommer and Kent Shafer

**Roll Call**

Bill Bishop  
Kent Shafer  
Scott Cubberly  
Frank Reinhard  
Franz Geiger  
John Comerford – Arrived at 5:30  
Mike Frommer

**Appointment of Officers**

Kent Shafer nominated Bill Bishop to be the Chair of the Board. The roll call vote was as follows: Mr. Bishop – ABSTAIN; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Frommer – AYE

Scott Cubberly nominated Kent Shafer to be the Vice Chair of the Board. The roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – ABSTAIN; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Frommer – AYE.

Frank Reinhard nominated Mike Frommer to be the Treasurer of the Board. The roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Frommer – ABSTAIN.

Bill Bishop nominated Scott Cubberly to be the Secretary for the Board. The roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – ABSTAIN; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Frommer – AYE.

**Resolution 22-001 Appointment of the Slate of Officers**

MOTION: Mr. Reinhard moved to approve Resolution 22-001 with the Slate of Officers as follows: Mr. Bishop – Chair, Mr. Shafer – Vice Chair, Mr. Frommer – Treasurer, Mr. Cubberly – Secretary. Mr. Shafer seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Frommer – AYE.

**Introduction of the New Delaware County Administrator – Tracie Davies**

Tracie Davies introduced herself to the Board and provided some background information about herself. She and the Board also discussed the process the County will be taking to recruit a new Economic Development Director for the County.

**Setting the Meeting Dates for 2022**

The Board discussed setting the regular meeting schedule of the Board to be the first Wednesday of each month. The only exception would be in July. It would be held the second Wednesday of that month.

The Development and Finance Committee would be held every third Wednesday of the month.

MOTION: Mr. Shafer moved to approve Resolution 22-002. Mr. Reinhard seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Frommer – AYE.

**Secretary’s Report**

Mr. Cubberly reviewed the November 3<sup>rd</sup> meeting minutes with the Board.

MOTION: Mr. Shafer moved to approve the November 3<sup>rd</sup> Meeting Minutes as presented to the Board. Mr. Reinhard seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Comerford – AYE; Mr. Frommer – AYE.

**Treasurer’s Report**

Mr. Platte reviewed the Finance Reports for November and December with the Board.

MOTION: Mr. Cubberly moved to approve the Finance Reports for November and December as presented to the Board. Mr. Shafer seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Comerford – AYE; Mr. Frommer – AYE.

**Budget for 2022**

Mr. Platte reviewed the key items in the budget for the Board. The Board liked the proposed budget but discussed a possible revisiting of it at a later date if conditions change later into the year.

**Ethics Training**

The Board discussed with Mr. Fowler the need for an ethics training given the addition of new board members and the last training being in 2019. The ethics training would be at the February meeting.

The board went into a recess at 5:45 PM.

The board returned from recess at 6:02 PM.

### **Schottenstein Projects**

Mr. Hunter, Mr. Smith and Mr. Bell presented two projects to the Board. The Orange Summit Communities project and the next phase of the Liberty Grand project. The Board discussed the benefits of supporting multi-family projects in Delaware County.

### **Closed Session**

MOTION: Mr. Shafer moved to enter into Closed session pursuant to ORC§4582.58 to discuss current contracts, upcoming projects, and other proprietary information which may include marketing plans; specific business strategy; production techniques and trade secrets; financial projections; and financial statements. No business of the DCFA will be transacted, no motions made, nor any decisions made. Mr. Reinhard seconded the motion, and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Comerford – AYE; Mr. Frommer – AYE.

The Board entered into Closed Session at 6:27 PM

MOTION: Mr. Shafer moved to return to regular session. Mr. Geiger seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Comerford – AYE; Mr. Frommer – AYE.

The Board returned to regular session at 8:09 PM.

### **Committee Reports**

Public Relations and Marketing committee gave a brief update on ongoing activities.

### **Services Agreement Renewals**

Mr. Platte discussed the contract renewals being presented to the Board.

MOTION: Mr. Frommer moved to approve the Services Agreement with Liberty Township. Mr. Shafer seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Comerford – AYE; Mr. Frommer – AYE.

MOTION: Mr. Cubberly moved to approve the Services Agreement with Crossroads Community Planning. Mr. Geiger seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Comerford – AYE; Mr. Frommer – AYE.

MOTION: Mr. Geiger moved to approve the Services Agreement with Montrose Group LLC. Mr. Cubberly seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Comerford – AYE; Mr. Frommer – AYE.

MOTION: Mr. Reinhard moved to approve Resolution 22-004 as the Services Agreement with Jason Carr CPA of Wilson, Shannon, and Snow. Mr. Frommer seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Comerford – AYE; Mr. Frommer – AYE.

**BBP Incentives Agreement Update**

Mr. Platte gave a brief update to the Board that the three entities involved in the Incentives Agreement for the BBP are still discussing how it should be structured. He will keep the Board updated of any changes.

**NDA for Project**

The Board discussed the need to sign an NDA for a project brought to them by Treasurer Rankey. The Development and Finance Committee would be the lead contact for this project.

MOTION: Mr. Bishop moved to approve the signing of an NDA for this project. Mr. Frommer seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Comerford – AYE; Mr. Frommer – AYE.

**Grant Request – Delaware County Housing Alliance**

Mr. Platte discussed the grant request from the Delaware County Housing Alliance for \$10,000 that would help fund a homelessness and housing instability study that would allow the organization to pursue additional funding to help with housing based issues in Delaware County.

MOTION: Mr. Reinhard moved to approve the Grant Request from the Delaware County Housing Alliance. Mr. Cubberly seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Comerford – AYE; Mr. Frommer – AYE.

**Resolutions for Schottenstein Projects**

MOTION: Mr. Shafer moved to approve Resolution 22-005 To approve the Sales Tax Exemption Program for the Orange Summit Communities. Mr. Frommer seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Comerford – AYE; Mr. Frommer – AYE.

MOTION: Mr. Shafer moved to approve Resolution 22-006 to approve the Sales Tax Exemption Program for the Liberty Grand Suarea G project. Mr. Cubberly seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE; Mr. Geiger – AYE; Mr. Comerford – AYE; Mr. Frommer – AYE.

**Adjournment**

The meeting was adjourned at 8:35 PM.

Sincerely,

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Scott Cubberly, Secretary

