

Delaware County Finance Authority  
Regular Meeting  
April 6, 2022

**Call to Order**

The Meeting was called to order at 5:30 PM

**Roll Call**

Bill Bishop, Chair

Kent Shafer, Vice-Chair

Mike Frommer, Treasurer

Scott Cubberly, Secretary

Frank Reinhard

Franz Geiger-Absent

John Comerford-Absent

County Staff

Rob Platte

Contracted Services

Steve Cuckler, Taft Law

Doug Dalton, Bradley Payne Advisors

Andy Bossart

Guests

Robin Yocum

Tyler Lane

**Secretary's Report**

Mr. Platte reviewed the meeting minutes from the March 2, 2022 meeting with the Board

MOTION: Mr. Reinhard moved to approve the March 2, 2022 meeting minutes. Mr. Shafer seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Frommer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE.

**Finance Report**

Mr. Platte reviewed the check log and finance report with the board. Mr. Cubberly inquired as to the services provided by Crossroads Community Planning. Mr. Platte updated the board on CCP's services and the related Liberty Township agreement.

MOTION: Mr. Shafer moved to approve the finance report. Mr. Cubberly seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Frommer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE.

**Development and Finance Committee Report**

Mr. Frommer reviewed the April 27 Development and Finance Committee Report with the Board.

**Public Relations and Marketing Committee Report**

Mr. Yocum updated the board on various marketing efforts, as well as, provided goals for 2022.

**BREAK**

The Board took a quick recess from 5:59 – 6:06.

**Closed Session**

Mr. Cubberly moved to enter into Closed Session pursuant to ORC§4582.58 to discuss current contracts, upcoming projects, and other proprietary information which may include marketing plans; specific business strategy; production techniques and trade secrets; financial projections; and financial statements, with no business of the DCFA being transacted, no motions made, nor any decisions made, Mr. Shafer seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Frommer – AYE; Mr. Cubberly – AYE; Mr. Reinhard – AYE.

The Board entered closed session at 6:06 PM.

MOTION: Mr. Reinhard moved to return to regular session at 7:40 PM. Mr. Shafer seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Frommer – AYE; Mr. Reinhard – AYE; Mr. Cubberly – AYE.

**Wilcox Projects**

Mr. Platte shared that Wilcox communities has submitted 3 project applications. The request will go the D&FC for its upcoming meeting.

**BBP Incentives Agreement**

Mr. Platte gave an update to the board regarding the current status of the agreement. A meeting will be held with the township to finalize any changes.

**Marketing Contract**

Mr. Platte shared a request from Tim Wilson of the Convention and Visitors Bureau involving funding for shared services. Mr. Reinhard asked Mr. Platte to have Tim Wilson join the board at the May meeting.

**Conflict of Interest Waiver for Taft Law**

Legal counsel advised the Board that a conflict of interest waiver is requested to allow Taft law to assist in documentation related to the Wilcox Communities projects.

MOTION: Mr. Reinhard moved to approve the conflict of interest waiver for Taft Law. Mr. Shafer seconded the motion and the roll call vote was as follows: Mr. Bishop – AYE; Mr. Shafer – AYE; Mr. Frommer – AYE; Mr. Reinhard – AYE; Mr. Cubberly– AYE.


**Bond Fund Update**

Andy Brossart and Doug Dalton gave an update on bond fund projects. A NDA is being requested for one project and the board asked legal counsel to work with the requesting entity and then report back. The Bradley Payne staff will be meeting with the county commissioners on April 18.

**Adjournment**

Mr. Cubberly moved, seconded by Mr. Shafer, to adjourn the meeting at 8:16 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Scott Cubberly", written over a horizontal line.

Scott Cubberly, Secretary

